

## ***Congratulations on your acceptance!***

*You are now part of the capable and diverse student body at San Joaquin College of Law. Our students come from a variety of backgrounds—teaching, public service, business, science, law enforcement—bringing a broad range of perspectives to the study of law that enhances not only their own learning experience but also the education of their peers. The Juris Doctor program at San Joaquin College of Law seeks to create a program of legal education which produces graduates who are highly skilled individuals who can contribute to the development of legal and social institutions and to the integrity of the legal system. San Joaquin College of Law serves Central California and beyond as a center of professional legal education and scholarly discourse.*

## **Mandatory On-Line Registration**

Available from July 25 - 27. Instructions for registration will be mailed and emailed to you in July.

## **Curriculum**

The Juris Doctor Degree can be completed in 3, 4, or 5 years, depending upon the individual student's needs and performance in law school. Whatever the time frame, the student must successfully complete 86 semester units with a cumulative grade point average of 65 or better to obtain the Juris Doctor degree.

## **Tuition**

Tuition and fees are due by 6:15pm on August 14, 2017. If you will be applying for financial aid, see the Financial Aid section on the following page.

### **2017-'18 Academic Year Tuition and Fee Schedule**

Tuition (per unit*).....	\$950
Student Association Fee (For Fall & Spring Semester) ....	\$25
Registration Fee (Per Semester).....	\$25
Technology Fee .....	\$200
Late Registration Fee (after 11:59 pm 7/26/2017).....	\$40 (+\$5 per business day thereafter)
Returned Check Fee.....	\$20
Replacement Student ID .....	\$5
Schedule Change Fee.....	\$25

\* A typical first year Four Year Program's curriculum is 10 units per semester.

\* A typical first year Three Year Program's curriculum is 16 units in the first semester.

No cash or credit cards will be accepted. Make all checks payable to SJCL. San Joaquin College of Law reserves the right to change tuition and/or fees at any time.

## **Tuition Refund Policy**

### **Drop Policy**

Only classes dropped on or before 5:00pm **9/5/2017** are eligible for a tuition refund.

### **Withdrawal Policy**

Students who completely withdraw from school may be eligible for a partial refund of tuition. For complete details see the Student Handbook.

## Financial Aid

The financial aid application process can be accessed at the financial aid webpage at [www.sjcl.edu/finaid](http://www.sjcl.edu/finaid). To apply, click on “Financial Aid,” then “Apply For Financial Aid,” choose the appropriate school year and follow the instructions. Contact **Jeannie Lewis** at [jlewis@sjcl.edu](mailto:jlewis@sjcl.edu) or 559/326-1460 with any questions or problems.

Once they have completed online registration, students will be able to determine if their expected financial aid disbursement will cover the full amount of tuition and fees. If so, once the funds are applied to a student’s account, tuition and fees are deducted and a check for any excess loan funds is issued by the accounting office. Students must plan to purchase books using their own resources.

Tuition, registration, technology and student association fee payments will not be required of a student who has completed the financial aid process and whose loan disbursement will cover all costs. All other students must pay their tuition and fees (or balance due) by 6:15pm on August 14, 2017.

## Textbooks

A booklist will be available online approximately July 14. It will be posted under First Year Student Files.

- All students must purchase books using their own resources.
- The estimated cost of books for the first year totals \$1,000 - \$1,700 depending on if you purchase new or used.

Textbooks may be purchased from any source, but all textbooks required for courses are available for purchase at:

Sequoia Textbooks  
2369 E. Shaw Avenue  
*SW corner of Shaw & Maple – across from Fresno State’s main entrance*  
(559) 241-0455  
[www.sequoias.bkstr.com](http://www.sequoias.bkstr.com)

### **Reserve your books at least one week before classes start.**

This can be done on-line, by phone or in the store. Sequoia Textbooks also carries a limited supply of recommended textbooks, a selection of study aids and has a book buy-back program.

## First Assignments

First assignments will be available on the website no later than July 24, 2017. To locate first assignments click on Prospective Students on the main menu, then on the drop down menu click on Admitted Students. First assignments will be posted on the far right under First Year Student Files. Assignments need to be completed prior to the first day of class. Students will be issued a permanent Username and Password once enrolled. Once issued please contact Joyce Morodomi at 559/326-1464 for any questions regarding your user name and/or password.

## First Week Schedule – Mandatory

All students must attend each day

**FOR YOUR FIRST WEEK ONLY** your schedule will be as follows:

Picture ID .....	August 7, 5:30-6:30p
Orientation .....	August 7 & 9, 6:30-9:30p
Legal Methods I .....	August 8 & 10

Room Assignments will be posted at the bottom of the stairs.

\*All information subject to change

## Three Year Program

Students admitted to the Three-Year Program will complete their studies in three years, needing to attend only Fall and Spring semesters, having summers free to pursue internship or clerking opportunities. The Three-Year Program is a full-time program. Three-Year Program students are required to take at least 4 clinical units. While attending classes in the Fall and Spring semesters, students enrolled in the Three-Year program must not work more than 20 hours per week in any type of employment.

## Four Year Program

The Four-Year Program is designed for working adults. Students attend classes four days per week (evenings 6:30 - 9:30pm) for the first two years. The last two years are completed by attending classes three days per week. The typical program requires attendance at two or three summer sessions. The Four-Year Program requires an average of ten (10) classroom hours each week throughout the four years. A student should expect to spend approximately three (3) hours in preparation time for each hour of classroom time.

\*Programs subject to change

### Sample First Year Weekly Fall Schedule for Day Classes

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
9:30 - 10:50AM		Criminal Law		Criminal Law
11:00AM - 12:20PM	Contracts I	Civil Procedure I	Contracts I	Civil Procedure I
1:30 - 2:50PM	Torts I		Torts I	
1:30 - 4:30PM				Legal Methods I
3:00 - 4:20PM	Real Property I		Real Property I	

### Sample Fall Schedule for Evening Classes

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
6:30 - 9:30PM	Torts I	Civil Procedure I	Contracts I	Legal Methods I

## Forms

Please complete the first year student Biographical Information Form and the Photo/Release Information Form and return the first night of orientation. To locate first year student forms click on Prospective Student on the main menu, then in the Prospective Student drop down menu click on Admitted Students. The forms are located on the far right column under First Year Student Files.

- Biographical Information Form
- Photo Release/Emergency Information

Also expect to have your photograph taken for your student ID.

## Student Assigned Email Addresses

Students are assigned an email address at the beginning of the first semester. All information regarding your enrollment at SJCL (grades, canceled classes, financial aid, exams, etc.) is communicated through your SJCL student email address. It is recommended you check it regularly.

## Student Mail Boxes

Each student is assigned a mailbox at the northwest entrance, near the New American Legal Clinic. Important information is announced via newsletters and memoranda placed in the student mailboxes.

## Activities & Organizations

### Student Bar Association

The San Joaquin College of Law Student Bar Association, of which all students are members, provides an opportunity for public service and the discussion of student issues.

Each group of students in the same class year at the Law School selects two class representatives, which form the governing group of the Student Bar Association. The representatives of the first year class are selected each fall. The representatives of the upper classes and the officers are selected annually during the spring semester. Officers include the President, Vice President, Treasurer, and Secretary.

The Student Bar Association coordinates a number of annual events, including portions of the first year orientation, the new student reception, and the annual spring awards banquet.

The Student Bar Association coordinates the Outstanding Student Award Program, in which candidates are nominated by members of their respective classes based on outstanding scholarship, leadership, and contributions to the class. The Student Bar Association also coordinates the Student Mentoring Program. In addition, the Student Bar Association sponsors scholarships.

### Delta Theta Phi

We encourage law students to consider being a member of the nation's premier law fraternity. Delta Theta Phi, which can trace its roots to 1900, has initiated more than 136,000 members locally, across the country, and in several other nations. Many of our members are distinguished persons in government, in business, in international affairs, on the judiciary, and in the general practice of law. Membership is open to all students enrolled in the law program.

As members, students have an opportunity to become involved in the legal community, while participating in professional seminars, social events, and community service. They may qualify for scholarships and award programs, student loans, and grants through the local or national Senate. Delta Theta Phi is the only law fraternity with an authoritatively recognized law review. Each member also receives the "Paper Book," a quarterly publication of Delta Theta Phi.

### Law Students United in Tolerance (LawSUIT)

LawSUIT exists to build a sense of unity between members and to promote appreciation of diversity issues within the student body and the community through our

pursuit of academic excellence, service to the school, and the coordination of activities:

- To promote SJCL to the diverse population of the Central San Joaquin Valley.
- To provide support and encouragement to new students adjusting to life as a law student.
- In furtherance of these objectives, LawSUIT extends its invitation of membership to all.

### Law Students for Community Advancement (LSCA)

LSCA's primary mission is to invigorate a culture of engagement at SJCL and empower the student body by facilitating positive and impactful relationships with our community. We believe that as law students and future legal professionals, we have a duty to advocate for social justice in our community. We seek to prioritize knowledge over information by restoring the value of language and promoting dialogue. LSCA opposes racism, sexism, homophobia, and other forms of oppression, and provides a place for like-minded students to access resources and organize their efforts. Through community outreach and education, we hope to create a community that embraces knowledge and promotes tolerance.

## Administrative Office Hours

### Front Desk

Monday – Thursday .....9:00AM – 6:30PM  
 Friday.....9:00AM – 5:00PM  
 Saturday – Sunday..... Closed

### Library Hours

Monday – Thursday .....9:00AM – 10:00PM  
 Friday.....9:00AM – 5:00PM  
 Saturday – Sunday.....8:30AM – 6:00PM

Any changes will be posted at the appropriate time for holidays, exams etc.

## Career Services

The Career Services Office assists students with their career goals by informing them of career options and job search strategies and connecting them with potential employers. Career Services assists with student employment, clinical and externship placements. We provide career counseling, résumé reviews and mock interviews, an extensive resource library, and programs throughout the year, including On-Campus Interviews, and workshops designed to help students narrow their areas of interest and create networking opportunities with practitioners.

## Parking

All students, faculty and staff are issued a SJCL parking permit. The southeast parking lot is designated for students with the exception of the six (6) faculty spaces. Parking permits are required to be visible in your vehicle at all times. A permit does not guarantee you a parking spot, it is on a first come, first serve basis. The south parking lot is reserved for staff during business hours, 9:00 a.m. to 6:00 p.m. After 6:00 p.m. students may use the lot with the exception of the two (2) adjunct faculty spaces.

Additional parking may be available: on the street, behind the Clovis City Hall building and in the public parking lot on the northeast corner of 4th & Hughes

There is no parking allowed in the senior citizen parking lot (4th & Osmun), located across the street to the northwest of our building. Guests will be directed to check in at the front desk. Parking permits are not be required on the weekends, days designated for the LSAT, or when classes are not in session.

## Attendance Preparedness Policy

Class attendance and preparation are crucial for success in law school. Students must attend and be prepared for class to receive credit for a course. Excessive absences for any reason result in the student not obtaining sufficient exposure to the course material. A student who exceeds the permitted number of absences in any class will be administratively withdrawn from the class.

Students must attend 80% of scheduled classes in order to avoid being administratively withdrawn. For complete details see the Student Handbook. The Student Handbook will be available online the first week of school.

## Upcoming Events

To welcome all newly admitted students there will be a

### Dean's Reception

July 20, 2017  
5:00 – 6:45pm

This is a great opportunity to become more acquainted with fellow incoming students. You are welcome to bring a guest.

R.S.V.P. to Diane Steel at [dsteel@sjcl.edu](mailto:dsteel@sjcl.edu) or 559/326-1455 by **Friday, July 14.**

To welcome all students there will be a

### Back to School Night

Hosted by the Student Bar Association  
August 18, 2017

This celebration, hosted by the Student Bar Association for all San Joaquin College of Law students, is an informal gathering to meet fellow students.

## 2017–'18 Academic Calendar

### Fall Term 2017

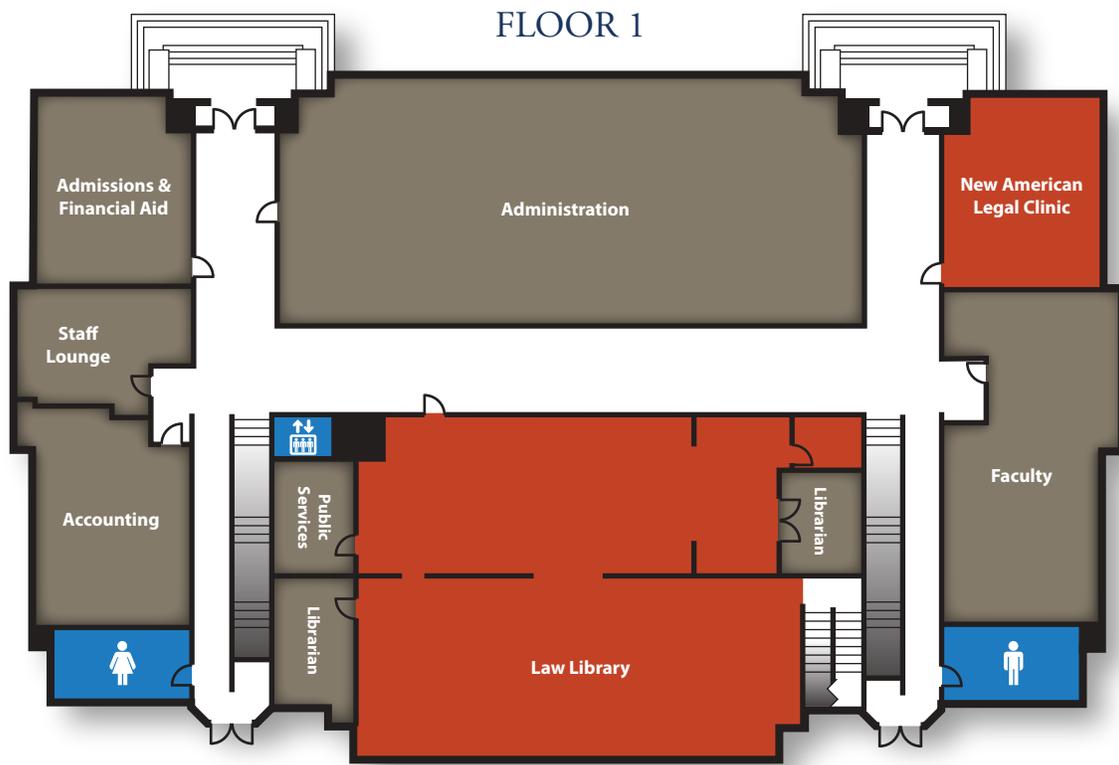
On-Line Registration	July 25 - 27
Orientation Week Entering Students	August 7-10
Official First Day of Fall Term	August 14
Labor Day Holiday	September 4
Instruction Ends	November 21
Thanksgiving Recess	November 22 – 24
Final Exams	Nov. 27 - Dec. 8
Fall Term Ends	December 8
Winter Recess	December 11 – January 5

### Spring Term 2018

On-Line Registration	December 28 – January 1
1st Day of Spring Term (Instruction Begins)	January 8
Martin Luther King Jr. Holiday	January 15
Presidents' Day Holiday	February 19
Spring Recess	March 26-30
Instruction Ends	April 27
Final Exams	April 30 – May 11
Spring Term Ends	May 11
Commencement Ceremonies	June 2

Dates subject to change

# Campus Map



## Directions & Parking

